



SENIOR CITIZENS ADVISORY BOARD MINUTES

Tuesday, June 17, 2014 • 9:00 A.M. • San Bruno Senior Center

WELCOME TO OUR ADVISORY BOARD MEETING . . .

If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us **48** hours prior to the meeting (616-7150).

A. APPROVAL OF MINUTES: The minutes of the March 2014 meeting were approved. There were no April or May minutes as meetings were cancelled due to lack of quorum.

B. TREASURER'S REPORT: March, April & May Reports were received and reviewed.

C. SUGGESTION BOX:

1. Several notes to hire DJ Johnny Midnight again. Staff will check on his availability for future shows.

D. UNFINISHED BUSINESS:

1. Discuss options for recognizing donations: The Board reviewed the subcommittee recommendation outlining the criteria for inclusion on the donation plaque:
 - To qualify, a donor must give a total of \$1,000 in either money or items over a five-year period.
 - Donors may have their name on the plaque only once.
 - Donors may donate in the memory of someone else.
 - Donations to either the Senior Center or the Nutrition Site Council will be recognized.

Motion was made by Board Member Kreisel and seconded by Vice-Chair Luzaich to approve the criteria for having names placed on the Senior Center donation plaque. Approved unanimously by all members present.

Board Member Green requested an update on the suggestion for expanded disabled parking. Staff reported that making accessibility improvements for the Senior Center facility needed to be reviewed as a whole and would occur during the City's upcoming Capital Improvement Program development process.

E. COMMUNICATIONS:

1. Thank you letter was sent to AARP for \$20 donation in memory of Larry Levene

F. STAFF REPORTS:

1. **Mary E. Tessier** – March, April and May Recreation Reports were received and reviewed
2. **Susan Mrsny** – March, April and May Outreach Reports were received and reviewed
3. **Gloria Deeter** – March, April and May Nutrition Reports were received and reviewed
4. **Mary E. Tessier** – March, April and May Class Participation Reports were received and reviewed
5. **John Alita** – Assistant Director's Report: Board Members were informed about staffing during the period after Susan Mrsny's retirement and before a new full-time employee is hired. Part-time temporary staff will assist during this time along with additional volunteer support. The Assistant Director will spend a majority of his time at the Senior Center until the transition period is over.

Staff also provided an update on the status of the Senior Bus. The bus is being evaluated by the CHP as a result of a safety complaint. Staff estimated completion of the review by June 30. Periodic updates will be provided. In the meantime, transportation services will be continued using the Recreation Van.

G. COMMITTEE REPORTS:

1. Minutes of the May 5, 2014 Special Events Committee meeting were received and reviewed
2. Minutes of the April 14, and June 9, 2014 meetings were received and reviewed

H. NEW BUSINESS:

1. Board Member Kreisel suggested adding a gate to the bocce court area to protect it from damage when it is unattended.

The Board also discussed establishing a single point person to notify when they are unable to attend a board meeting. Members will contact the Assistant Community Services Director if they can't attend.

I. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Individuals allowed three minutes, groups in attendance, five minutes. Please state your name and address; if you are representing an organization, please state the name of the organization. It is the Board's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Board from discussing or acting upon any matter not agendized pursuant to State Law.

J. ADJOURNMENT: Chair Goff adjourned the meeting at 9:40 a.m.

Respectfully submitted,
John Alita, Assistant Community Services Director